

Acquisitions Unit Report - Library Council, November 2025

Acquisitions - ordering, purchasing, licensing, invoicing, and ebook holdings management

- Books/Videos purchased/licensed between October 27 - November 24
 - Print: **7**
 - STL/ATO: **1**
 - eBooks: **5**
 - Kanopy: **0**
- Continuing to track ebook perpetual access information (updating in HLM weekly)
- Continuing to add/delete DDA titles (updating in HLM weekly)
- Invoices processed October 27 - November 24: **39**
- Reconciled and Submitted for October Visa Reports
- Updated check run information (updating spreadsheet bi-weekly)
- Giller Shortlist and winner books purchased
- Governor General Book Award Finalists and winners purchased
- Textbook Project:
 - Fall 2025 Courses: 100% done

Serials and Electronic resource management - October 29-November 25 (A-1)

- Continued preparing journals for the bindery.
- Researched the COUNTER 5.1 information for new vendors, including communicating with those vendors about incorrect, missing, or confusing information.
- Continued to update SUSHI credentials as more vendors moved to COUNTER 5.1 for usage reports.
- Worked with Acq team to plan moving content from Google Drive to SharePoint, including research and discussions.
- Researched entitlements for some ScienceDirect titles and updated them in Ebsco Admin.
- Set up titles in Springer Nature - Academic Journals All Plus (CAUL) package to be ready to go in January
- Participated in discussions about uploading holdings from Evergreen to Ebsco.
- Responded to 15 broken link reports.
- Revised library website page for the Atlantic Economic Council reports.
- Updated ERM, and revised/merged ERM where necessary.
- Completed regular processing of print journals and newspapers.
- Maintained e-collections of our local newspapers by uploading and linking pdf copies of the Eastern Graphic, West Prince Graphic and Island Farmer newspapers and the monthly edition of the TSX.
- Uploaded monthly stats for Curio and Criterion on Demand to their respective folders.

- Logged or assisted with 3 support cases with Ebsco.
- Maintained the spreadsheet that lists current support cases in EBSCO Connect by adding new cases to the spreadsheet as they were logged, and moving closed cases to a different tab in the spreadsheet.
- Claimed missing issues for several periodicals.

Other/Administrative (A-1 unless otherwise indicated) Oct 29-Nov 26:

- Budget planning:
 - Subscriptions analysis: begun to assemble tools, data for doing cancellation analysis in the next fiscal year including potential unbundling of journal “big deal” packages; communications with librarians about developing heuristics for using that data
 - Started planning a subscription renewal cycle tool so we can make sure we know what deadlines we face for each product in time to discuss and make cancellation/unbundling decisions
- MS365 – Acq Teams Site: Started working with unit on planning organization structures to improve acq recordkeeping, learning about features not available in Google Drive that can be leveraged, especially around file metadata; developing Power Automate scripting skills
- Subscriptions: reviewed and submitted additional serial subscription renewals that are managed through EBSCO
- ILL: participating in discussions regarding replacement of Relais with hard deadline of June 30, 2026
- EDS Linking: ongoing work to improve our linking configuration
- EBSCO New UI: continued to file many service issues and enhancement requests with EBSCO; consulted with librarians to make decisions about how/whether to implement new features, set up test profiles as needed for such testing, and notify them of changes that were not subject to decisions
- Continue working with computer science students on the 2 projects for CS4830, which is a two-semester course with major coding development in the winter semester
- Continuing work with GOBI to move our Proquest ebook perpetual access rights to the EBSCO platform (with same purchase model) and updating Taylor & Francis HLM holdings to reflect the similar move for T&F imprint titles (mostly Routledge and CRC) to the T&F ebook platform
- Ebook holdings: Continuing to maintain our holdings in HLM, and related troubleshooting and consultations with EBSCO support; also continue to monitor for new

open access collections to "select" for greater discoverability in OneSearch and Publication Finder (A-4)

- Ezproxy: Continuing to make updates to Ezproxy database "stanzas" as needed for various platforms
- SSO/SAML: Continued to work with vendors who can support both SSO and Ezproxy to implement the SSO option; working with librarians/UL to
- Collection-building awareness: Continuing providing awareness for other subject librarians regarding new relevant products and limited-time deals, free webinars relating to our subscribed products, free trial setup, scholarly articles of relevance to our practices, etc. (A-1,A-4,C-3)
- Open Access authorship: continued to keep librarians, UL informed of data coming from CRKN and other OA-related partners about UPEI faculty use of and requests for OA "APC" benefits (A-3,C-3)
- Videos: continuing to work on discoverability of our video services
- Licensing: Continued to review vendor renewal offers and processes and keep the UL informed when his signature/approval is needed
- Recordkeeping: continued to make weekly backups of collections spreadsheet and our EBSCO HLM holdings data (A-1); monitoring our usage data from various vendors as needed (A-4)
- Staff collections support: Continued to answer various questions from librarians, staff, and faculty regarding collections including holdings, license terms, free trials, price quotes, program review report data (A-1,C-3)
- Vendor updates: Continued to meet and correspond with vendors for product and service updates, custom reports, advisory consultations, etc.
- External representation - COUNTER Metrics (formerly Project COUNTER)
- External representation - MOSAIC: participating in the working group for advising EBSCO with regard to the new MOSAIC platform that will eventually replace the Gobi interface
- External representation - participating in an advisory group for CARL Statistics review and revision
- External representation - CAAL: Continued to represent UPEI on the CAAL Collections committee (B-1)
- External representation - CRKN: continued work with the CRKN KBESC subcommittee's Ebook Perpetual Access working group to develop long-term strategy for tracking ebook purchase rights (B-1)